

Application for Summer Employment

For Office Use Only: Date Received: _____ Attachments Yes No Initial: _____

P.O Box 70 Bay Bulls, NL A0A 1C0

NAME: _____,
(First name) (Last name)

ADDRESS: _____

Town/City Province Postal Code

Date of Birth: ____/____/____ Telephone: (____)____
Day Month Year

POSITIONS APPLIED FOR: _____

Please see job ad and further
information below

Have you previously been employed with the Bay Bulls-Bauline Athletic Assoc. Yes No

If yes, position _____ Date of Employment _____

When are you available for an interview? _____

Do you have a valid Driver's Licence? Yes No Class _____

Do you have access to a vehicle? Yes No Full-time _____ Part-time _____

Date available for employment? _____

EDUCATION

High School: Indicate the highest grade completed. _____ Level _____ Year

Post Secondary: _____ Institution

Program _____ Dates Attended _____

Degree/Certificate, Diploma Received Yes No

Are you planning to attend a secondary/post secondary institute full-time in September of this year?

Yes No Course of Study _____

EMPLOYMENT HISTORY

(List in order, most recent first)

1. Employer _____ Position _____
Dates Employed _____ to _____ Reason for Leaving _____
Supervisor _____ Telephone (____) _____
May be contacted for a reference? Yes No
2. Employer _____ Position _____
Dates Employed _____ to _____ Reason for Leaving _____
Supervisor _____ Telephone (____) _____
May be contacted for a reference? Yes No
3. Employer _____ Position _____
Dates Employed _____ to _____ Reason for Leaving _____
Supervisor _____ Telephone (____) _____
May be contacted for a reference? Yes No

QUALIFICATIONS

(Copies of certificates/awards will be required if accepted for employment)

- High Five 'Principles of Healthy Child Development Workshop' Date Completed _____
- First Aid – Expiry Date _____ Bronze Medallion – Date Awarded _____
- C.P.R. – Expiry Date _____ Bronze Cross – Date Awarded _____
- N.C.C.P. Theory Course – Level _____ NLS – Date Awarded _____
- N.C.C.P. Technical course Other _____
- Sport _____ Level _____

RECREATION/SPORT ACTIVITIES AND SKILLS

(Indicate if you have skills/experience in the following areas: Copies of certificates may be required if accepted for employment)

- Drama Art Water Safety (____ Pool or ____ Beach front)
- Crafts Music (voice/Instrument) _____
- Archery Soccer Swimming
- Cooperative Games Baseball Orienteering
- Coach/Instructor (Activity) _____ Referee etc. (Sport) _____
- Other (Please Describe) _____

SUMMER POSITIONS AND REQUIREMENTS

The Bay Bulls-Bauline Athletic Association is now accepting applications from enthusiastic, creative and energetic students for the following summer positions:

- **Summer Programs Coordinator**
- **Day Camp Counsellors/Instructors**

All positions, wages, and hours of work will be based on funding received through federal & provincial student grants.

Requirements:

- **Minimum of 16 years of age by June 26, 2009**
- Staff must be presently attending a secondary or post-secondary institute full-time, with plans to attend full-time in September 2009
- Coordinator must be post-secondary students with experience working in a summer recreation setting
- Successful applicants must provide a 'letter of conduct' from the RNC prior to commencing employment
- **Application forms must be filled out.**
- **Applications must include a resume and cover letter.**
- Applications sent by mail must be **postmarked by April 22, 2009.**
- All applicants must have a Social Insurance Number.
- Completed application forms will only be accepted at the Bay Bulls Town office on or before the deadline date.
- Forms must include names and phone numbers of three references.
- Must have a valid First Aid Certificate/CPR level C from June 26 - August 30, 2009.
- Coordinators position: candidate must have a valid driver's license and daily use of a vehicle.
- Leadership skills, coaching skills, Hive Five Certificate, volunteer experience working in a children's program environment are consider an asset.
- Must be able to commitment to the entire nine-week work schedule. Evening shifts required and commitment to the Annual Regional Games schedule.

Return applications to : SUMMER EMPLOYMENT
P.O. Box 70
Bay Bulls, NL
A0A 1C0
Fax: 334-3477

We thank all students who apply, but advise that all applications will not be acknowledged. Applicants to be interviewed will be contacted by telephone.

Deadline for receipt of applications is Friday, April 24, 2009 by 4:30 pm